

## **CITY OF MEDINA**

### **Park Board Meeting**

October 17, 2005  
7:00 p.m.

Medina City Hall  
501 Evergreen Point Road

#### **Call to Order**

The October 17, 2005, Park Board meeting was called to order by Park Board Chair Connie Gerlitz, at 7:12 pm.

#### **Roll Call**

Present: Chair Connie Gerlitz, Vice Chair Lisa Fleischman  
Boardmembers Steve Brustkern, Roger Ngouenet (*arrived 7:24 pm*), Heija Nunn, and Karen Sparks

Absent: Susannah Stuart

Staff Present: Joe Willis, Director of Public Works; and Rachel Baker, Administrative Assistant

#### **Minutes**

SEPTEMBER 19, 2005, PARK BOARD MINUTES APPROVED BY UNANIMOUS CONSENT, 7:13 PM.
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#### **Audience Participation** (*Non-agenda items only*)

There was no audience in attendance.

#### **Park Reports (7:13 pm)**

Willis reported his crew spread a thin layer of donated topsoil in Medina Park to build up soil and encourage grass growth.

Willis said the dog wash/drinking fountain would be installed following completion of plumbing, but the trenching and drain have been installed.

Nunn inquired about memorials in Medina Park and Willis conveyed his crew would not have time to maintain them.

Brustkern asked about a dead tree in Medina Park and Willis stated the tree would be removed and replaced. Brustkern said a landscaper had expressed interest in donating leftover trees from a project in the city and Willis indicated he would be the point of contact regarding matter.

Sparks inquired about white dots painted on trees on Points Loop Trail, adjacent to SR-520 and Willis reported the markings were placed as a result of a highway department tree survey. Sparks said she noticed graffiti on mutt mitts sign post in Fairweather and Willis conveyed he would remove it.

Gerlitz followed up with Willis regarding tree and shrub installation on the Indian Trail beside Ferguson residence. Willis said nursery stock would be used and a date would be scheduled with homeowner when the city follows up with the matter.

*Roger Ngouenet arrived, 7:24 pm.*

## **Other Business**

### Park Signs (7:24 pm)

Willis distributed photocopies of current pet rules signs and boardmembers discussed ideas for park sign updates and consolidation.

Board recommended signage in Medina Park include kiosks incorporating signage, mutt mitts and Purell at each parking lot and two reduced, smaller signs for five-corners entrance and park entrance near city shop.

Gerlitz requested Willis research enforcement ability regarding signage requirements if abbreviated ordinance language would be incorporated on signs, and email results to boardmembers in advance of next meeting.

Gerlitz asked boardmembers to think of sign language to consider during next meeting, if consolidated ordinance could be used.

Gerlitz requested Willis present mock signs, one with and one without city logo, during the next meeting.

Sparks suggested the board decide whether or not to continue providing Purell in the parks, since the board's recommendation was a 90-day trial period. Gerlitz requested Willis research frequency of use and costs associated with maintenance of Purell stations in the parks and email results to boardmembers. Gerlitz said the board would discuss the results during the next meeting.

### Medina Park Playground Improvement Update (8:00 pm)

Willis conveyed he received two bids for site work and expects two more, however bids received came in over-budget and predicted his crew would perform the work if other bids are also high.

Willis indicated the installation date was pushed back two weeks and Fleischman said Jodie Major informed her the equipment could be delivered the weekend before Thanksgiving.

Gerlitz stated the Medina Days Committee would contribute \$10,000 from 2005 donations.

### **New Business**

#### 2006 Work Plan (8:03 pm)

Board discussed the carry over of 2005 park improvement funds not spent during 2005 into 2006 to complete Fairweather parking lot surfacing and named items for 2006 work plan. Gerlitz indicated Willis would associate costs with items and present compiled list to the Council.

Preliminary Work Plan suggestions included:

#### Medina Park

- Investigate permitting of wetland boardwalk
- Medina Park signs
- Five-corners landscaping
- Par course improvements
- Distance markers

#### Fairweather

- Investigate Fairweather improvements according to Anderson plan
- Field improvement
- Improve stairs to upper playfield

#### Other

- Viewpoint Park improvements, including stairs, picnic areas, lighting, accessibility, and entry
- Picnic table at Lake Lane
- Investigate tennis court lighting
- Pocket park improvements
- Investigate recycling of current Medina Park playground equipment

*Brustkern left meeting, 8:30 pm.*

Tennis Court Lighting (8:38 pm)

Board discussed lighting for Medina Park and Fairweather tennis courts. The board favored lighting at Fairweather over Medina Park and expressed a preference to include lighting as a part of overall Fairweather improvement plan.

Gerlitz requested Willis convey Park Board's recommendation on the matter to City Council.

Croquet Club (8:53 pm)

Willis notified boardmembers of park use request received from a croquet club for a permanent, regulation-size, tournament field.

There was no agreement among boardmembers to grant request and Willis conveyed Public Works would be unable to absorb field maintenance costs for the club's use.

Packet Delivery (8:55 pm)

Sparks suggested the city send meeting packets to boardmembers either via US Mail or via email, rather than hand-delivered by the police department.

MOTION SPARKS AND SECOND NUNN TO MAIL MEETING PACKETS TO BOARDMEMBERS EITHER VIA US MAIL OR VIA ELECTRONIC MAIL, MOTION PASSED 5-0, <i>(Brustkern and Stuart absent) 8:58 pm.</i>
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**Adjournment**

Gerlitz adjourned the October 17, 2005, Park Board meeting at 9:00 pm.

The next Park Board meeting is scheduled for Monday, November 21, 2005, at 7:00 pm.

Minutes taken by:

Rachel Baker  
Administrative Assistant